



**Employment Application**

1. Name: \_\_\_\_\_

2. Address: \_\_\_\_\_ Post code: \_\_\_\_\_

3. Date of Birth: \_\_\_\_\_

4. Phone: \_\_\_\_\_ Alternative No. \_\_\_\_\_

5. Are you a Student Yes / No \_\_\_\_\_ If yes available from \_\_\_\_\_ to \_\_\_\_\_

6. Shift work: (Circle) \_\_\_\_\_ Day shift \_\_\_\_\_ Night shift \_\_\_\_\_ Either \_\_\_\_\_

7. Employment History (the last 2 employers you have worked for)

- Name and Address of Company \_\_\_\_\_
- Date Started and Finished \_\_\_\_\_
- Position Held/ Duties \_\_\_\_\_
- Reason for Leaving \_\_\_\_\_

- Name and Address of Company \_\_\_\_\_
- Date Started and Finished \_\_\_\_\_
- Position Held/ Duties \_\_\_\_\_
- Reason for Leaving \_\_\_\_\_

8. Reliable Transport (circle) \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

8. Previous experience in the Food industry
---

9. Referees: 2 / 3 work referees (must be contactable) With the persons name/Position the person holds and their phone number.

Name: \_\_\_\_\_ Company \_\_\_\_\_ Position \_\_\_\_\_  
 Phone No. \_\_\_\_\_

Name: \_\_\_\_\_ Company \_\_\_\_\_ Position \_\_\_\_\_  
 Phone No. \_\_\_\_\_

Name: \_\_\_\_\_ Company \_\_\_\_\_ Position \_\_\_\_\_  
 Phone No. \_\_\_\_\_

If you have a current C.V please attach a copy – CV's will not be returned:

**PASTURE PETFOODS NEW ZEADLAND LTD**

<b>TITLE:</b> PP/HRFE/001 Employment Application			
<b>PREPARED BY:</b> Training Team		<b>AUTHORISED:</b> Allan Jack	
<b>PC LOCATION and CLASSIFICATION</b> C:\Users\cjackson\AppData\Local\Temp\XPgrpwise\5B30C4E8dom_wa ippo_waip1001366830143B6C1\l.app Employee application.doc		<b>CREATED</b> 19/08/2002	<b>DATED:</b> 25/06/2018
			Signed



## Pasture Petfoods New Zealand Ltd.

Fax (64) (06) 975-5699  
Telephone (64) (06) 858-6390  
10 Cook Street  
Waipukurau, New Zealand

### CONSENT FORM FOR PRE-EMPLOYMENT MEDICAL EXAMINATION

1. I consent to undergo a pre-employment medical examination to be undertaken by Pasture Petfoods New Zealand Ltd. I acknowledge that the company requires this examination for the purpose of determining whether I am properly able to carry out my duties if the company employs me.

I understand that these procedures could include any or all of the following:  
A physical examination including; health questionnaire; vision test; hearing Test; chest x-rays; lung function; chemical and microscopic urinalysis; or any other form of testing relevant to the position offered, which the company may require.

2. I also agree to provide proof of identity, if requested, which may include my photograph, so that the company can forward it to the medical professional undertaking the pre-employment medical examination.
3. Medical records will remain confidential to the medical professionals involved. Only the results relevant to this application will be communicated to the company. The medical record of the examination will be filed in the first aid room at the plant where I am seeking employment. This record will not be accessible by anyone except the doctor or Designated Person without obtaining your prior consent. If the plant does not have a first aid room the medical records will be kept in an appropriate place.
4. Results of the medical examination will only be used for the purpose for which they were obtained. A page summary of the examination will be given to the manager/supervisor at the plant, who is making the decision regarding recruitment.
5. I acknowledge that:
  - (a) I have read and understand the terms of this consent form; and
  - (b) I have the right to access and request the correction of any personal information held by the company or medical professional concerning me.

**Signature of applicant:** \_\_\_\_\_

**Full name of applicant:** \_\_\_\_\_

**Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

#### PASTURE PETFOODS NEW ZEALAND LTD

TITLE: PP/HRFE/006 Consent Form			
PREPARED BY: Training Team		AUTHORISED: Allan Jack	
PC LOCATION and CLASSIFICATION C:\Users\cjackson\Documents\GroupWise\1.app Consent Form.doc		CREATED 19/08/2002	DATED: 25/06/2018
			Signed



**Pasture Petfoods New Zealand Ltd.**

Fax (64) (06) 975-5699  
 Telephone (64) (06) 858-6390  
 10 Cook Street  
 Waipukurau, New Zealand

**PRE- EMPLOYMENT QUESTIONNAIRE:**

**NAME:** \_\_\_\_\_ **Male** \_\_\_\_ **Female** \_\_\_\_ **DOB:** \_\_\_\_/\_\_\_\_/\_\_\_\_

To be completed by the applicant and reviewed by the Management of Pasture Petfoods.  
 Please read all questions carefully and tick (✓) either Yes or No as it applies and comment on any details in the space provided.

**QUESTIONS:**

Are you being treated by a doctor for any illness or condition?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
---	-----	--------------------------	----	--------------------------

If yes, give details.

---



---



---

Have you any allergies and or drug reaction?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
--	-----	--------------------------	----	--------------------------

If yes, give details.

---



---



---

Have you <b>ever</b> had an operation?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
--	-----	--------------------------	----	--------------------------

If yes, give details.

---



---



---

Have you <b>ever</b> suffered a serious accident or injury?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
---	-----	--------------------------	----	--------------------------

If yes, give details.

---



---



---

Have you <b>ever</b> had a broken bone or fracture?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
---	-----	--------------------------	----	--------------------------

If yes, give details.

---



---



---

**Have you ever suffered from, or do you now suffer, from the following?**

Heart disease or surgery	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
--------------------------	-----	--------------------------	----	--------------------------

If yes, give details.

---



---



---

**PASTURE PETFOODS NEW ZEALAND LTD**

<b>TITLE:</b> PP /HRFE/ 007 Pre- employment Questionnaire			
<b>PREPARED BY:</b> Training Team		<b>AUTHORISED:</b> Allan Jack	
<b>PC LOCATION and CLASSIFICATION</b> C:\Users\cjackson\AppData\Local\Temp\XPgrpwise\5B30C4E8dom_wa ippo_waip1001366830143B6C1\1.cpp Pre-employment Questionnaire.doc		<b>CREATED</b> 19/08/2002	<b>DATED:</b> 25/06/2018
		Signed	

Chest pain, angina	Yes		No	
If yes, give details.				
High Blood pressure	Yes		No	
If yes, give details.				
Deafness, loss of hearing	Yes		No	
If yes, give details.				
Blackout, fits, epilepsy	Yes		No	
If yes, give details.				
Migraine or frequent headaches	Yes		No	
If yes, give details.				
Diabetes	Yes		No	
If yes, give details.				
Back pain, sciatica, lumbago, slipped disc	Yes		No	
If yes, give details.				
Neck injury, whiplash	Yes		No	
If yes, give details.				
Dermatitis, eczema, skin problems	Yes		No	
If yes, give details.				
Hernia	Yes		No	
If yes, give details.				

**PASTURE PETFOODS NEW ZEALAND LTD**

<b>TITLE:</b> PP /HRFE/ 007 Pre- employment Questionnaire			
<b>PREPARED BY:</b> Training Team		<b>AUTHORISED:</b> Allan Jack	
<b>PC LOCATION and CLASSIFICATION</b> C:\Users\cjackson\AppData\Local\Temp\XPgrpwise\5B30C4E8dom_wa ippo_waip1001366830143B6C1\1.cpp Pre-employment Questionnaire.doc		<b>CREATED</b> 19/08/2002	<b>DATED:</b> 25/06/2018
		Signed	

Arthritis, rheumatism If yes, give details.	Yes		No	
Psychiatric illness If yes, give details.	Yes		No	
<b>RSI, OOS / Gradual Process</b> (occupational overuse syndrome), tendiuitis, fibromyalgia, chronic pain syndrome If yes, give details.	Yes		No	
Shoulder injury or strain If yes, give details.	Yes		No	
Elbow strain or tennis/golfers elbow If yes, give details.	Yes		No	
Wrist strain or carpal tunnel syndrome If yes, give details.	Yes		No	
Hand or finger problems If yes, give details.	Yes		No	
Knee problems, cartilage injury If yes, give details.	Yes		No	
Tuberculosis If yes, give details.	Yes		No	

**PASTURE PETFOODS NEW ZEALAND LTD**

<b>TITLE:</b> PP /HRFE/ 007 Pre- employment Questionnaire			
<b>PREPARED BY:</b> Training Team		<b>AUTHORISED:</b> Allan Jack	
<b>PC LOCATION and CLASSIFICATION</b> C:\Users\cjackson\AppData\Local\Temp\XPgrpwise\5B30C4E8dom_wa ippo_waip1001366830143B6C1\1.cpp Pre-employment Questionnaire.doc		<b>CREATED</b> 19/08/2002	<b>DATED:</b> 25/06/2018
		Signed	

Hepatitis A, B, C or D	Yes		No	
------------------------	-----	--	----	--

If yes, give details.

---



---

Asthma	Yes		No	
--------	-----	--	----	--

If yes, give details.

---



---

Bronchitis	Yes		No	
------------	-----	--	----	--

If yes, give details.

---



---

Do you smoke, or have you ever smoked	Yes		No	
---------------------------------------	-----	--	----	--

If yes, give details.

---



---

**Other**

Do you have any condition, which would prevent you from wearing standard Pasture Petfoods safety equipment (gumboots, earmuff etc)?	Yes		No	
---	-----	--	----	--

If yes, give details.

---



---

Have you ever been employed by Pasture Petfoods before?	Yes		No	
---	-----	--	----	--

If yes, give details.

---



---

Have you ever applied for a position at Pasture Petfoods before?	Yes		No	
--	-----	--	----	--

If yes, give details.

---



---

Do you have a criminal record	Yes		No	
-------------------------------	-----	--	----	--

If yes, give details.

---



---

Do you have any thing else to declare?	Yes		No	
--	-----	--	----	--

If yes, give details.

---



---

**I hereby certify that to the best of my knowledge the answers given above are correct and give permission to verify the information stated.**

**Name:** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**PASTURE PETFOODS NEW ZEALAND LTD**

<b>TITLE:</b> PP /HRFE/ 007 Pre-employment Questionnaire			
<b>PREPARED BY:</b> Training Team		<b>AUTHORISED:</b> Allan Jack	
<b>PC LOCATION and CLASSIFICATION</b> C:\Users\cjackson\AppData\Local\Temp\XPgrpwise\5B30C4E8dom_wa ippo_waip1001366830143B6C1\1.cpp Pre-employment Questionnaire.doc		<b>CREATED</b> 19/08/2002	<b>DATED:</b> 25/06/2018
		Signed	

# Pre-employment check - request for ACC claims injury history

**Please Read:** Please complete this form and then email it to [preemploymentchecks@acc.co.nz](mailto:preemploymentchecks@acc.co.nz). Please provide a valid proof of identification: These include but are not limited to; Driver's Licence, Passport, 18+ Card, Birth Certificate, or Statutory Declaration signed by the Police or JP.

**IMPORTANT - Employers and recruitment agencies:** This form is valid for 1 month from the date signed by the applicant & unless the job applicant gives specific permission, the claims history provided will not include information about any:

- mental injury as a consequence of physical injury claims
- declined claims including accredited employer claims
- treatment injury claims
- claims occurring more than 10 years ago
- sensitive claims
- wilfully self-inflicted claims
- accidental death claim dependants

## PART A: IDENTIFYING DETAILS

1. JOB APPLICANT'S DETAILS	PLEASE COMPLETE ALL SECTIONS
First Name:	Middle Name:
Surname:	Also known as (e.g Maiden name):
Date of Birth:	Phone Number/s:
<input type="checkbox"/> (please tick) If Less than 6 month in New Zealand. <input type="checkbox"/> (please tick) I have not had an accident related injury in the last 6 months.	Male <input type="checkbox"/> Female <input type="checkbox"/>
Postal address:	Suburb :
Flat/Unit No:                      Town/City:	Postal Code :
Previous Address:	Type of work/Industry:

2. EMPLOYER OR RECRUITMENT AGENCY DETAILS	FOR ACC CLAIMS HISTORY RESULTS TO BE SENT TO
Organisation Name: <b>Pasture Petfoods NZ Ltd Waipukurau</b>	Contact Person's Name: <b>Charlie Jones</b>
Contact Phone Number: <b>06 585 6390</b>	Contact Email Address: <b>charlie.jones@ovation.co.nz</b>

## PART B: CONSENT FOR ACC TO RELEASE INFORMATION

3. JOB APPLICANT'S CONSENT AND SIGNATURE		
<p>I authorise ACC to release my ACC claims history to the employer or recruitment agency named in Part A:2, and understand that I will be sent a copy to the postal address marked in Part A:1. <b>Please tick if you do not wish to receive a copy of this information.</b> <input type="checkbox"/></p> <p><b>Please tick if you have received or consented to a Pre-employment claims injury history in the last 6 months.</b> <input type="checkbox"/></p> <p>I understand that If, I have been in New Zealand for less than 6 months (Part A:1) and, have not had an accident related injury in New Zealand during this period, ACC will not process this request.</p> <p>I understand that this information will only be used to decide whether I can carry out the job safely.</p> <p>I understand I have the right:</p> <ul style="list-style-type: none"> <li>• to see and correct this information under the Privacy Act 1993</li> <li>• that the employer or recruitment agency will use this information responsibly, and comply with the Privacy Act 1993, Health Information Privacy Code 1994 and the Human Rights Act 1993</li> <li>• that the employer or recruitment agency will destroy the information once the job application process is complete.</li> </ul>		
<table border="1" style="width: 100%;"> <tr> <td style="width: 60%;">Job applicant's signature:</td> <td style="width: 40%;">Date:</td> </tr> </table>	Job applicant's signature:	Date:
Job applicant's signature:	Date:	